BisonHub Support for Faculty and Staff

Using BisonHub

Step 01

Start here! Access Workday Learning

Access the training courses in *Workday Learning* for **on-demand** learning **resources** to navigate BisonHub independently.

Workday Learning: https://www.myworkday.com/howard/email-universal/inst/21037$1180/rel-task/2998$33471.htmld

Complete BisonHub 101 and Functional Area Courses

This course provides job aids and videos to support BisonHub users with general navigation, reports, student-support, course and schedule review.

BisonHub 101: https://www.myworkday.com/howard/email-universal/inst/23455$64/rel-task/2998$35805.htmld

Step 02

Contact Office Support Staff

If after your review of the training resources available in Workday Learning you need additional assistance, the office support staff can provide guidance as needed.

FYI

User Security:
*Use the Request Framework in BisonHub to request access to student functionality: Enter **Create Request** in search; Select **Workday Student Security Request**; complete the request form; Click **Submit***

Office Support Staff

Support for Students: In Person or via email

- **Admissions:**
  - **Undergraduate** —1st floor Administration Building. admission@howard.edu
  - **Graduate & Professional**—4th Street NW & College Street NW. hugsadmission@howard.edu

- **Advising** — contact your assigned Advisor

- **Bursar** — 2nd floor Administration Building. bursarhelp@howard.edu

- **Financial Aid**— 2nd floor Administration Building. finaid@howard.edu

- **Registrar** — 1st floor Administration Building. registrar@howard.edu

Technical Issues

Password Reset:
https://passwordreset.microsoftonline.com/
https://technology.howard.edu/self-service-password-reset

Missing AccessHU tile or SSO issues
contact: wdsecurity@howard.edu