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BISONHUB BRIEFING



BisonHub is replacing Bison Web in 2024!

August 2024

Dear Howard University Community,

Exciting news! After extensive planning, the University has fully transitioned from Bison Web to BisonHub. All academic, financial, and human resource processes are now in BisonHub. To ensure that you are ready to work in BisonHub, we have outlined a few action items.

Action items for the Fall term

✓ Complete BisonHub 101 Training

If you have not done so or would like a refresher, complete the [BisonHub 101 training](#) in Workday Learning. This comprehensive training provides the knowledge to be proficient in navigating and using BisonHub.

✓ Add the Teaching App

The Teaching App in BisonHub is a virtual one-stop-shop for faculty to easily view and engage with their tasks, activities, and reports. Be sure to add the Teaching App to your BisonHub homepage for quick reference before the start of the Fall semester. Click the link for details on [adding the Teaching Dashboard](#) to your BisonHub homepage.

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assigned to any classes for the Fall term. The Teaching App will only appear as an option if you are assigned to teach classes.

✔ **BisonHub Website and Resources**

Be sure to visit and bookmark the [BisonHub website!](#) BisonHub is your go-to resource for all things Howard. The site is packed with resources – be sure to check out:

1. [Training Reference Sheets](#) with quick access and direct links for administrators, advisors, faculty, and staff;
2. [Student Training Reference Sheet](#) with support for student questions about BisonHub's functionality.

✔ **BisonHub Faculty Training**

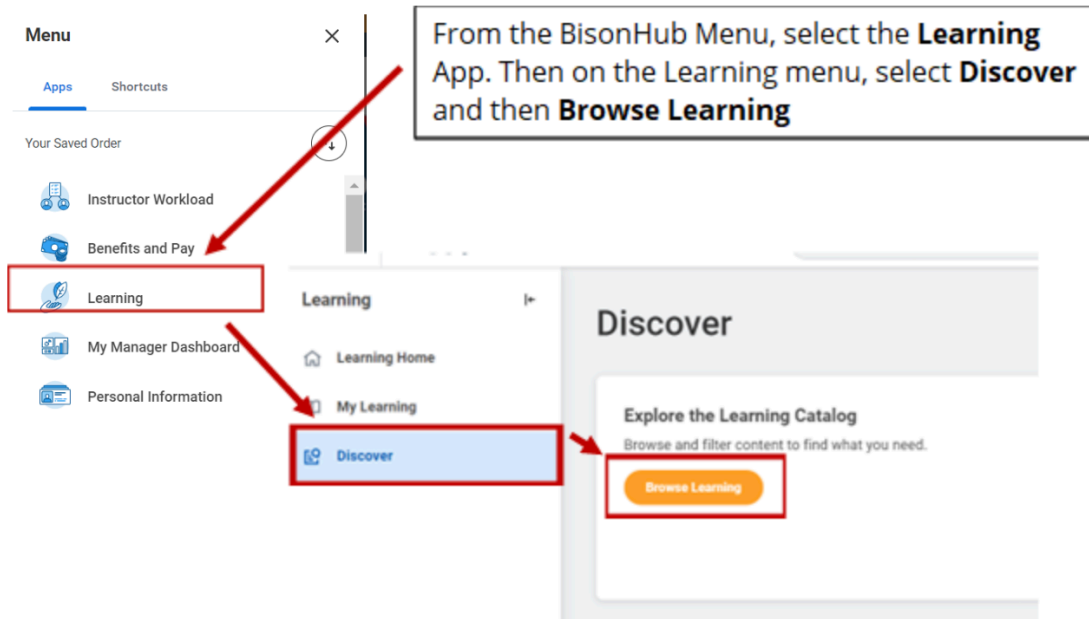
We encourage all faculty to attend an upcoming virtual training session. Sessions are planned throughout August. These instructor-led sessions supplement the multiple online resources already available for faculty and staff.

To attend a session, faculty must first register in [Workday Learning](#) and then will receive an invitation for their selected session. Detailed enrollment instructions are included below:

Virtual Faculty Updates & Refresher Sessions

Date	Time	Training Link
Aug 15	3:30-4:30pm	Faculty Updates & Refresher join via Workday Learning
Aug 16	11:30am-12:30pm	Faculty Updates & Refresher join via Workday Learning
Aug 20	9-10am	Faculty Updates & Refresher join via Workday Learning
Aug 21	10-11am	Faculty Updates & Refresher

Steps for enrolling in a training/refresher session



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faculty refresher

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Faculty Refresher/New Content Training

Dear Faculty, Howard University is hosting 5 virtual Faculty Updates and Refresher sessions. Please plan to attend at least one session.

☆☆☆☆☆ (0) • 1 lesson • 0 enrolled

On the Faculty Refresher/New Content Training page click **Select Offering**

Faculty Refresher/New Content Training

Dear Faculty,

Howard University is hosting 5 virtual Faculty Updates and Refresher sessions. Please plan to attend at least one session.

Lessons in This Course

Additional Course Details

Lessons in This Course

Completed 0/1

1 End User Training - DELIVERY: Faculty Refresher...

Virtual Classroom



Select Offering

Lessons

1

Delivery Mode

In-Person

Save

Select the desired session from the list of offerings, and then click **OK**.

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Saved Filters select one

Select Offering	Start Date	End Date	Attendance Type	Availability	Offering Number
<input type="checkbox"/>	Wed, Aug 7, 2024, 1:00 PM Eastern Time (New York)	Wed, Aug 7, 2024, 2:00 PM Eastern Time (New York)	Virtual	500 out of 500 Seats Available	1
<input checked="" type="checkbox"/>	Thu, Aug 15, 2024, 3:30 PM Eastern Time (New York)	Thu, Aug 15, 2024, 4:30 PM Eastern Time (New York)	Virtual	500 out of 500 Seats Available	2
<input type="checkbox"/>	Fri, Aug 16, 2024, 11:30 AM Eastern Time (New York)	Fri, Aug 16, 2024, 12:30 PM Eastern Time (New York)	Virtual	500 out of 500 Seats Available	3
<input type="checkbox"/>	Tue, Aug 20, 2024, 9:00 AM Eastern Time (New York)	Tue, Aug 20, 2024, 10:00 AM Eastern Time (New York)	Virtual	500 out of 500 Seats Available	4
<input type="checkbox"/>	Wed, Aug 21, 2024, 10:00 AM Eastern Time (New York)	Wed, Aug 21, 2024, 11:00 AM Eastern Time (New York)	Virtual	500 out of 500 Seats Available	5

Don't see an offering that works for you?
Express interest in other locations and dates.

Cancel **OK**

Review

Review the session details and then click **Submit** to confirm registration.

Faculty Refresher/New Content Training

Lesson Details

Lesson Overview 1 item

Lesson Title	Lesson Type	Lesson Date	Trainers
End User Training - DELIVERY: Faculty Refresher/New Content	Virtual Classroom (Instructor Led)	Aug 15, 3:30 PM - Aug 15, 4:30 PM	Latrice Byam Mary Awuonda Sameen Mansoor

Course Details

enter your comment

Cancel **Submit**

In Truth and Service,

The BisonHub Team

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