

# BisonHub Administrator Training Quick Links

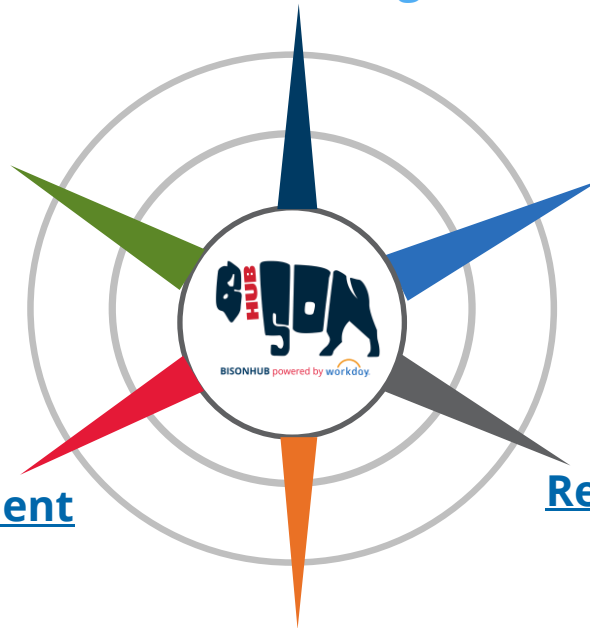
**Students** should refer to the student specific guide. Click [HERE](#)

All faculty and staff should complete [BisonHub 101](#) first which includes foundational skills for all users navigating and completing tasks in BisonHub.

Administrators should then complete the Administrator training course, click [HERE](#). The links below provide quick access to specific training material for reference as needed. Click the topic title to view available resources related to that topic.

**REVISION NOTICE:** Materials are continually updated in Learning to reflect the most current processes. It is **not recommended** to download material from Learning to a personal device, as the downloaded material will become outdated. Please refer to the material posted in Learning to ensure you are viewing the most current material.

## [Program of Study, Registration, and Grade Changes](#)



[Discipline Management](#)

[Reports and Analytics](#)

Topic	Resource
<b>Program, Registration, and Grade Changes</b> Resources provide an overview of the process for student registration overrides and program of study and grade changes.	<a href="#">Job Aid- Program of Study Change Process Flow</a> <a href="#">Job Aid - Change Student Course Section Grade</a> <a href="#">Video - Change Course Section Grades</a> <a href="#">Job Aid - Maintain Registration Restriction Overrides</a> <a href="#">Video – Maintain Registration Restriction Overrides</a>

<p><b>Reports &amp; Analytics</b></p> <p>Resources provide instructions for frequently used reports available to administrators.</p>	<p><a href="#">QRG - Academic Leadership Reports QRG</a></p> <p><a href="#">Job Aid- CM Course Schedule and Classroom Utilization</a></p> <p><a href="#">Job Aid – Instructor Workload Dashboard</a></p> <p><a href="#">Video – Recording of Instructor Led training</a></p>
<p><b>Discipline Management</b></p> <p>Resources provide instructions for disciplinary actions completed by administrators.</p>	<p><a href="#">Job Aid - Student Suspension Job Aid</a></p> <p><a href="#">Job Aid- Student Dismissal Job Aid</a></p>